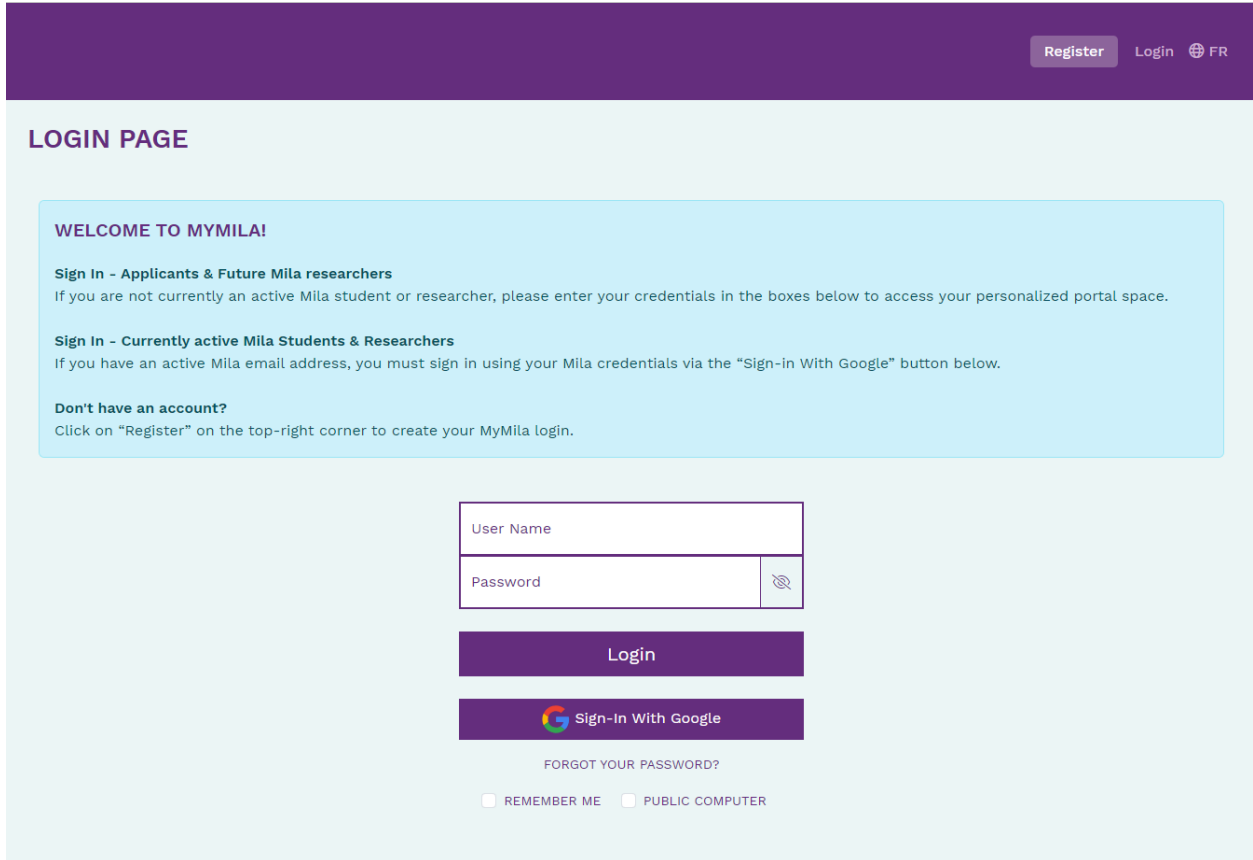


# Supervision Request - Logging in and Applying

1. Please visit the MyMila portal: <https://portal.mila.quebec/>



The screenshot shows the MyMila portal login page. At the top right, there are links for "Register", "Login", and "FR". The main heading is "LOGIN PAGE". Below this, there is a light blue box with the following text:

**WELCOME TO MYMILA!**

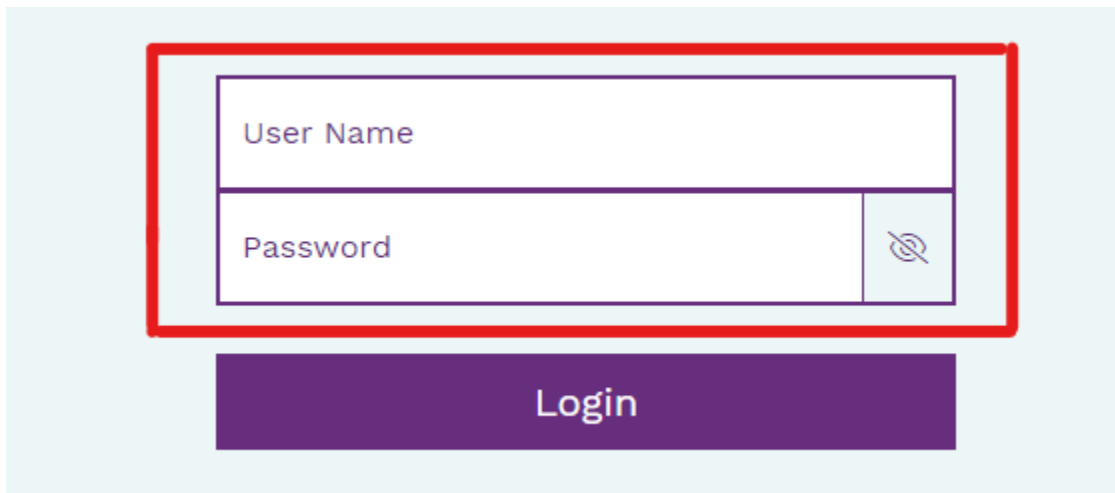
**Sign In - Applicants & Future Mila researchers**  
If you are not currently an active Mila student or researcher, please enter your credentials in the boxes below to access your personalized portal space.

**Sign In - Currently active Mila Students & Researchers**  
If you have an active Mila email address, you must sign in using your Mila credentials via the "Sign-in With Google" button below.

**Don't have an account?**  
Click on "Register" on the top-right corner to create your MyMila login.

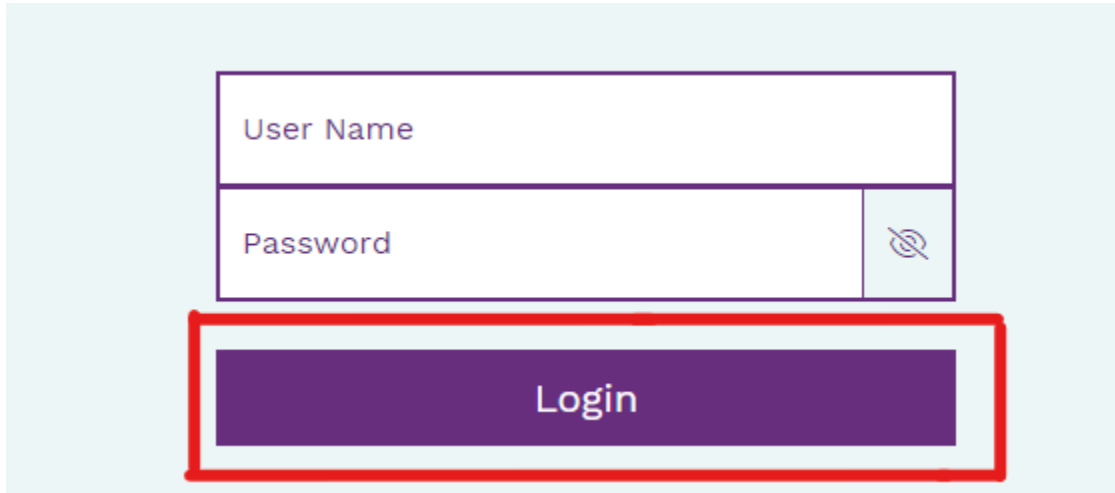
Below the text, there are two input fields: "User Name" and "Password". The "Password" field has a toggle icon for visibility. Below the input fields is a purple "Login" button and a "Sign-In With Google" button. At the bottom, there is a link for "FORGOT YOUR PASSWORD?" and two checkboxes: "REMEMBER ME" and "PUBLIC COMPUTER".

2. Enter your "User Name" and "Password".  
If you do not have an account yet, you will need to create one (please refer to the Creating a MyMila account procedure)



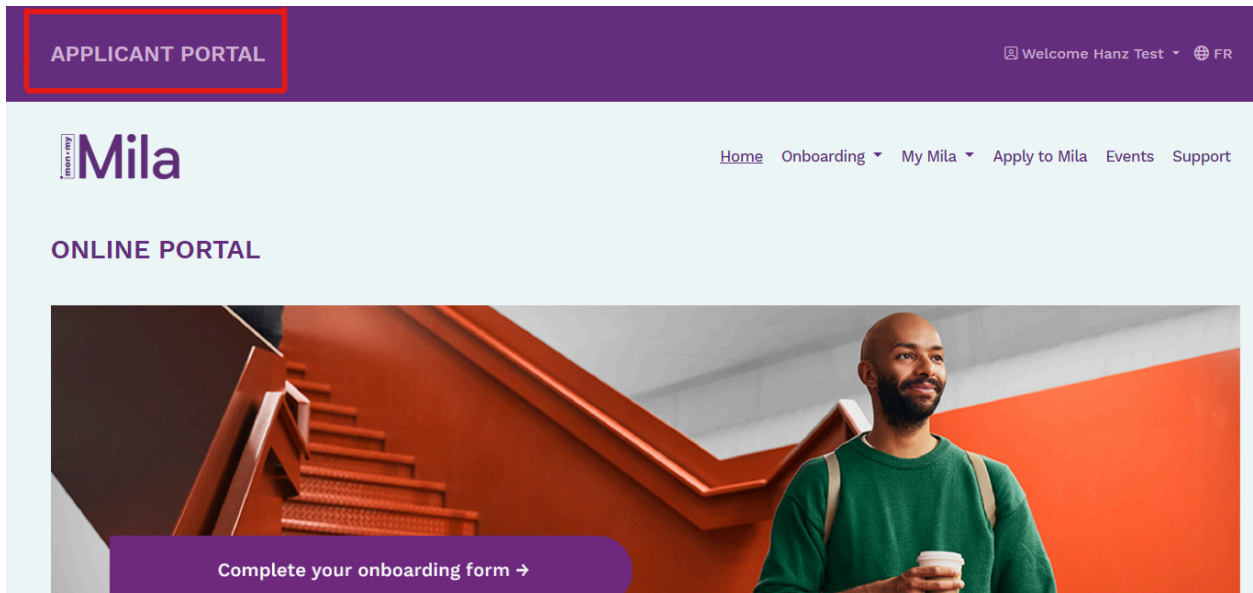
This image is a close-up of the login form fields. It shows the "User Name" and "Password" input boxes, which are highlighted with a red border. Below the input fields is a purple "Login" button.

3. Click on “Login”



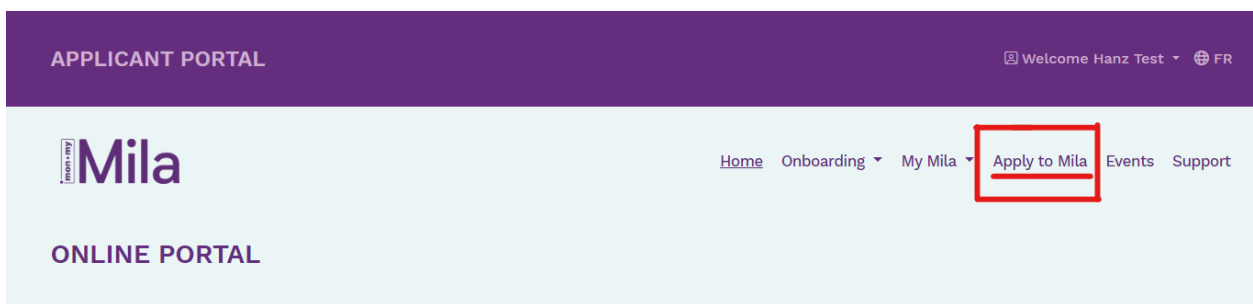
The image shows a login form on a light blue background. It consists of two input fields: "User Name" and "Password". The "Password" field has a small icon of a crossed-out eye to its right. Below these fields is a purple button with the text "Login" in white. A red rectangular border highlights the "Login" button.

4. You will be directed to the “Applicant Portal”



The screenshot shows the Mila Applicant Portal homepage. At the top, there is a purple header with "APPLICANT PORTAL" on the left and "Welcome Hanz Test" and "FR" on the right. Below the header is the Mila logo and a navigation menu with links for "Home", "Onboarding", "My Mila", "Apply to Mila", "Events", and "Support". The main content area is titled "ONLINE PORTAL" and features a large image of a man in a green sweater holding a coffee cup, standing in front of a staircase. A purple button with the text "Complete your onboarding form →" is overlaid on the bottom left of the image.

5. Click on “Apply to Mila”



This screenshot is identical to the previous one, but with a red rectangular border highlighting the "Apply to Mila" link in the navigation menu.

6. Make sure you click on “Supervision Request - Research MSc/PhD” once on the Application Forms page

The screenshot shows the Mila Applicant Portal. At the top, there is a purple header with 'APPLICANT PORTAL' on the left and 'Welcome Hanz Test FR' on the right. Below the header is the Mila logo and a navigation menu with 'Home', 'Onboarding', 'My Mila', 'Apply to Mila', 'Events', and 'Support'. The main content area is titled 'APPLICATION FORMS' and contains introductory text about supervision. Below this text is a list of two application categories: 'Supervision request - Research MSc/PhD' and 'Open application - Research intern/Postdoc'. The first category is highlighted with a red rectangular box.


7. Click on “Submit a Supervision request - Research MSc/PhD”

This screenshot shows the Mila Applicant Portal with the 'Supervision request - Research MSc/PhD' category selected. The page displays detailed information about the application process, including the availability of the form (October 15 to December 1) and instructions for applicants. At the bottom of the page, a button labeled 'Submit a Supervision request - Research M.Sc/PhD' is highlighted with a red rectangular box.

8. You will be redirected to the Supervision Request Application. Please read all instructions carefully, complete the form and submit it

APPLICANT PORTAL Welcome Hanz Test FR

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 Home Onboarding ▾ My Mila ▾ Apply to Mila Events Support

## SUPERVISION REQUEST - RESEARCH M.SC/PHD

Instructions	
Personal information	1
Academic background information	1
Publications	
Coding experience	1
Highlights & additional information	1
Faculty advisor & research interests	1
Supporting documents	1
Recommendation letters	
Self identification	1
Declaration	1

To study at Mila you must first be supervised by one of its Core or Associated faculty members. Requests for supervision are made via this application form, while official university admissions and registration processes are administered by the faculty member's university of affiliation independently of Mila processes. Please note that an accepted supervision request through this process does not guarantee admission to a university, and vice versa.

Follow the procedure described on Mila's website and make sure to complete the formal admission process at the university or schools of the Mila faculty members with whom you would like to work. Please keep in mind that this process may need to be carried out simultaneously with the Mila supervision request process.

Minimum degrees requirements:

- M.Sc application: Bachelor's degree or the equivalent\*
- PhD application: Master's degree or the equivalent\*. (*Note: Some schools may accept exceptional candidates with a bachelor's degree; please refer to the school's admission guidelines for further information.*)

\*You can refer to these **McGill University** or **Université de Montréal** websites for international equivalents graduate studies.

**The following documents are mandatory:**

- CV,
- Motivation letter/presentation letter,
- Transcripts for all completed and, if applicable, current degrees (Unofficial transcripts are acceptable),
- Between two and three recommendation letters.